

Dated: 29/07/2022

Ref.No.: 2022/95

Minutes of Meeting

A Meeting of Core Committee year 2020-2021 was held on day 23/12/2020 onwards in, Smt. Narayani Devi Verma Women's Teacher Training College, Bhilwara in presence of following Members:

S.no	Name	Department	
1	Dr. Anima Purohit	Principal	Principal
2	Dr. Lalita S Dhupya	H.O.D.	H.O.D.
3	Dr. Shashi Pandey	Associate Professor	Member
4	Dr. Rekha Gaur	Associate Professor	Member
5	Niramala Tapdaiya	Assistant Professor	Member
6	Savita Tripathi	Assistant Professor	Member
7	Kanchan Sharma	Assistant Professor	Member
8	Mamta Uchaniya	Assistant Professor	Member
9	Gurmeet singh	Assistant Professor	Member
10	Renu Sharma	Assistant Professor	Member
11	Aarti Maheshwari	Student	Member
12	Komal Rathore	Student	Member
13	Namira Ansari	Student	Member

The H.O.D. welcomes the honorable Principal and all the members of the Committee. The following Agenda items were presented and discussed.

Agenda:

1. Discussion on anti ragging
2. Discuss on seminar/workshop/conference
3. Discussion on policy for internal stock verification
4. Discussion the policy & guideline related to scholarship & Placement

Item1: Discussion on anti ragging

Discussion: In the beginning of the session, a meeting of the Anti Ragging Committee was organized in the Principal's room in which the Principal H.O.D, and Anti Ragging Committee members were present. In this the following points were discussed 1. providing a safe environment to the newly admitted students. 2. The Institute Fulfill All the Criteria .3.Institution shall ensure that campus and accommodation facility are free of the menace of Ragging

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In the middle of the session, a meeting was organized by the Anti ragging members in the Principal's room, under which the members of the student council were also present. In this, the points which were set in the first meeting were discussed.

Resolution: It was resolved that we have fortunate that no receive any complain regarding reggaing.

Item2: Discuss on seminar/workshop/conference

Discussion: It was suggested by the principal to organize Seminar / Conferences / Workshops / on the regular basis as per academic calendar. It was also suggested that all academic activities like Seminar/ Conferences/ Workshops under the single umbrella of Institution. Therefore all staff members organizing these activities.

Resolution: Due to Pandamic year we are unable to fulfill our proper activities

Item3: Discussion on policy for internal stock verification

Discussion: It was discussed in the meeting that stock verification of all laboratories should be carried yearly. It was unanimously agreed that a consistent internal stock verification mechanism and policy should be framed in order to check the record inventory for the purpose of removal of any inconsistencies.

Resolution: It was resolved that consistent internal stock verification mechanism and policy should be Framed in order to check the record inventory.

Item4: Discussion the policy & guideline related to scholarship & Placement

Discussion: A placement cell has been set up in Narayani Devi Verma Teachers Training College, Dr. Rekha God and Dr. Gunjan are in-charge of this placement cell.

The job of this placement cell is that they collect information about the passed out girl students from here, which girls are working, where who have been selected in government schools and the students who need a job are located in Bhilwara. We listed and get them serves .

All this information of students is recorded under the register. Pass out girl students from this institution also take job in our sister concern organization Mahila Ashram School

The admission process in Narayani Devi Verma Teachers Training College is done through Rajasthan's entrance exam. Allotment of various seats is done through PTET itself, in which SC.ST.OBC, Divorcee, Physically Handicapped etc. category is allotted by PTET only as per the rules of the state government. Keeping this admission process in mind.S.C, S.T,O.B.C and minority cell has been set up in our college, whose purpose is to give timely information to the students in the

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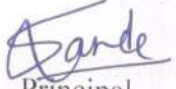
reservation category, like when the online form will be filled, what are the short comings in the online form, How are they removed their problems, what kind of scholarship they can get, what kind of documents should be put in the form PTET .

Resolution: We make a list of those who need a job in Bhilwara and we provide them jobs in private schools in Bhilwara where they are needed on the basis of their subject and students from this institution also take job in our sister concern organization Mahila Ashram School. All this information of students is recorded under the register.

We have been able to provide scholarship to all the student's from there quota.

A part from the above discussion, some valuable suggestions related to academic as well as extracurricular activities were also received. The Principal and H.O.D. extended their sincere thanks to all the members for their active participation in the Committee. The meeting was concluded at 4.30 pm.

Coordinator


Principal
Smt. Narayani Devi Verma
Women Teachers Training College
BHILWARA (Raj.)

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